

## **LICENSING COMMITTEE**

**Meeting - 23 March 2016**

Present: Mr Walters MBE (Chairman)  
Mr D Smith, Mr Hogan, Mrs Jordan, Mr Pepler, Mr Read, Mr Sandy  
and Mr Sangster

Apologies for absence: Mr Griffin and Mr Samson

### **24. MINUTES**

The minutes of the meeting of the Licensing Committee held on 7 October 2015 were received.

### **STATUTORY FUNCTIONS**

### **25. LICENSING ACT 2013 - OFFICER DETERMINATIONS**

The Committee received a report providing information on Officer Determinations during the period 8 September 2015 to 1 March 2016.

**RESOLVED** that the report be noted.

### **26. LICENSING ACT 2003 SCHEDULE OF LICENSING SUB-COMMITTEE DETERMINATIONS AND APPEALS**

The Committee received a report providing information on determinations and appeals during the period March 2016 to May 2016.

**RESOLVED** that the report be noted.

### **OTHER LICENSING MATTERS**

### **27. REPORT ON TAXI POLICY REVIEW**

The Committee considered a report seeking comments on the draft hackney carriage and private hire licensing policy document (attached as an appendix) which was last reviewed fully in April 2011.

The report set out in paragraph 4 the key changes to the adopted Policy and explained that the results of the 12 week consultation would be reported to a future meeting of the Committee before the draft Policy was submitted to Council for adoption.

A further paper was circulated at the meeting proposing the insertion of additional paragraphs in the draft Policy relating to:

1. Removal of Licensing for Q Registration Plates
2. Use of Mobile Applications
3. Fees

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During the discussion members asked for a number of changes to be made to the draft Policy as follows:

Section of Draft Policy	Change Requested
Conviction Policy	<p>Include requirement to declare any alleged offences that are awaiting a Court Hearing/Trial or where a conviction/sentencing is pending. Original Sentence and custodial sentences to be referred to.</p> <p>Also provide a separate paragraph on Domestic Violence.</p>
Use of Mobile Applications	Include the need to seek prior approval.
Penalty Points Scheme	<p>Increase the points for failure to display badge to 3 and obstructing the Licensing Team/Enforcement Officer to 6.</p> <p>Review the Points Scheme including the 12 point contraventions and adjust as appropriate the points for the other contraventions to ensure that their relative weighting is maintained.</p>
CCTV Policy	Vehicle to display a notice when cameras are filming. Further consideration to be given as to contents of this section generally and including security, type of system, Insurance, and retention of the recordings.
Fees	Modify to allow payments by cash or cheque in exceptional cases.
Glazing	Delete first line of paragraph

**RESOLVED** that authority be delegated to the Head of Healthy Communities, in consultation with the Chairman of the Committee, to amend the draft Policy to reflect the above and then to publish the draft Policy for consultation.

### 28. **TAXI AND PRIVATE HIRE LICENSING - SCHEDULE OF LICENSING SUB-COMMITTEE DETERMINATIONS**

The Committee received a report providing information on determinations during the period March 2016 – June 2016,

**RESOLVED** that the report be noted.

### 29. **HACKNEY CARRIAGE AND PRIVATE HIRE LICENSING**

The Committee received a report providing details of licences issued during the period 8 September 2015 to 1 March 2016.

**RESOLVED** that the report be noted

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### 30. LICENSING OF HOUSE-TO-HOUSE COLLECTIONS

The Committee received a report showing number of the house-to-house collection permits (7) issued for the period 8 September 2015 to 1 March 2016. The report also showed the number of street collection permits (64) issued during the same period.

**RESOLVED** that the report be noted

### 31. EXEMPT INFORMATION

That under section 100 (A) (4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following item of business on the grounds it involved the likely disclosure of exempt information as defined in Paragraph I of Part 1 of Schedule 12A of the Act.

### 32. PART II MINUTES

The minutes of the Hearing of the Sub-Committee held on 18 November 2015 were noted.

The meeting terminated at 7.11 pm